

Agreement of Understanding on Termination of Duty

1. I certify that, as of the undersigned date, I no longer possess any kinds of official confidential matters belonging to (Government Agency).

2. I clearly acknowledged and was informed by security supervisor of (Government Agency) concerning the protection of confidential matters that I obtained, used to access, used on duty, or involved.

3. After termination of my duty as (Position), I remain protecting the official confidential matters that I have obtained, used to access, used on duty or involved. I would not reveal or leak any official confidential matters that I obtained during my duty to any of unauthorized person.

4. I realize that in case of revealing or leaking out such official confidential matters to unauthorized persons intentionally or carelessly, I might be prosecuted by law(s).

5. In case of any attempt by unauthorized person to access or approach me to reveal official confidential matters, I will duly report to authorities concerned.

Signature.....

(
Owner of Record)

Signature.....

(
Officer in Charge)

Signature..... (Witness)

(
(Date/Month/Year)